

**Democratic Services**

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Date: 8<sup>th</sup> January 2015

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**To: All Members of the Wellbeing Policy Development and Scrutiny Panel**

Councillor Vic Pritchard  
Councillor Katie Hall  
Councillor Sharon Ball  
Councillor Sarah Bevan  
Councillor Anthony Clarke  
Councillor Bryan Organ  
Councillor Kate Simmons  
Councillor Neil Butters  
Councillor Eleanor Jackson

Chief Executive and other appropriate officers  
Press and Public

Dear Member

**Wellbeing Policy Development and Scrutiny Panel: Friday, 16th January, 2015**

You are invited to attend a meeting of the **Wellbeing Policy Development and Scrutiny Panel**, to be held on **Friday, 16th January, 2015** at **10.00 am** in the **Kaposvar Room - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic  
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Guildhall Bath (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Jack Latkovic as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** – Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central, and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

- 5. Attendance Register:** Members should sign the Register which will be circulated at the meeting.

6. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.

**7. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Wellbeing Policy Development and Scrutiny Panel - Friday, 16th January, 2015**

**at 10.00 am in the Kaposvar Room - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**,  
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

At the time of publication no notifications had been received.

7. MINUTES (Pages 9 - 26)

8. CABINET MEMBER UPDATE (10 MINUTES)

The Cabinet Member will update the panel on any relevant issues. Panel members may ask questions

9. CLINICAL COMMISSIONING GROUP UPDATE (10 MINUTES)

The Panel will receive an update from the Clinical Commissioning Group (CCG) on current issues.

10. HEALTHWATCH UPDATE (10 MINUTES) (Pages 27 - 66)

Members are asked to consider the information presented within the report and note the key issues described.

11. HOMELESSNESS UPDATE (30 MINUTES) (Pages 67 - 72)

The Council delivers support and assistance to people at risk of becoming homeless and people who are homeless by commissioning services, developing effective partnerships with the voluntary sector and having an effective Housing Options Team. This report sets out the most recent information on demand for these services and provides reassurance that the responses currently in place are good and that there are new initiatives planned to further improve the offer.

The Wellbeing Policy Development & Scrutiny Panel is asked to note the contents of the paper.

12. IMPACT ASSESSMENT ON TRANSFER OF ENDOSCOPY SERVICES (20 MINUTES) (Pages 73 - 96)

This report will update Wellbeing Policy Development and Scrutiny panel members on the outcome of the equality, quality and privacy impact assessments completed relating to the proposed transfer of endoscopy services from the Royal National Hospital for Rheumatic Diseases (RNHRD).

Panel members received a briefing in November 2014 setting out the rationale for the proposed transfer of endoscopy services on 1st February 2015 when the acquisition of the RNHRD by the RUH will be completed.

Panel members are asked to note the outcome of the various impact assessments which confirm that the effects of this change are considered to be minimal and that there are a number of positive aspects to the service change. It is therefore recommended that the transfer of the endoscopy services should now proceed.

13. ACTION ON LONELINESS (20 MINUTES) (Pages 97 - 102)

This report updates the Panel on work being undertaken to deliver the Health and Wellbeing Board's priority to increase the resilience of people and communities, including action on loneliness.

The Panel are asked to note the work being undertaken by the Board in delivering this priority and to identify any specific opportunities for promoting this priority through partnership working and engaging with local communities.

14. NHS HEALTH CHECK PROGRAMME UPDATE (20 MINUTES) (Pages 103 - 118)

The NHS Health Check programme is a mandatory universal risk assessment and management programme with the aim of reducing heart disease, stroke, diabetes, kidney disease and certain types of dementia. It aims to do this by increasing uptake of primary prevention interventions including weight management, smoking cessation, physical activity, statins, anti-hypertensives, and improved management of impaired glucose intolerance. This report aims to update the Wellbeing PDS Panel on the progress of delivery of the NHS Health Check programme in Bath and North East Somerset.

The Wellbeing Policy Development and Scrutiny Panel are asked to discuss and consider the contents of this report.

15. SPECIALIST MENTAL HEALTH SERVICES - INPATIENT REDESIGN IMPACT ASSESSMENT AND UPDATE (30 MINUTES) (Pages 119 - 164)

This paper presents the result of stakeholder and staff engagement and impact assessments on transferring Ward 4 dementia inpatient services from St Martin's Hospital to the Royal United Hospital into a new build specialist mental health unit.

The report also includes a draft strategic outline case to be presented to the Clinical Commissioning Group and AWP Executives if the Wellbeing Policy Development and Scrutiny panel agree that all local engagement is adequate to support continued proposal development.

The Wellbeing Policy Development and Scrutiny Panel is asked to note:

- The issues as outlined in the impact assessment documentation and embedded documents.
- The overwhelmingly positive support for the move of Ward 4 - as described above - by stakeholders, staff and Healthwatch.

The Wellbeing Policy Development and Scrutiny Panel is asked to agree that:

- All local engagement, assessment of impact and support is adequate to enable continued proposal development for a new build mental health and dementia unit on the RUH site.

16. PANEL WORKPLAN (Pages 165 - 168)

This report presents the latest workplan for the Panel.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted on 01225 394452.